

INDIVIDUAL RESEARCH GRANT FUNDING PROCEDURE

an interactive handbook for researchers

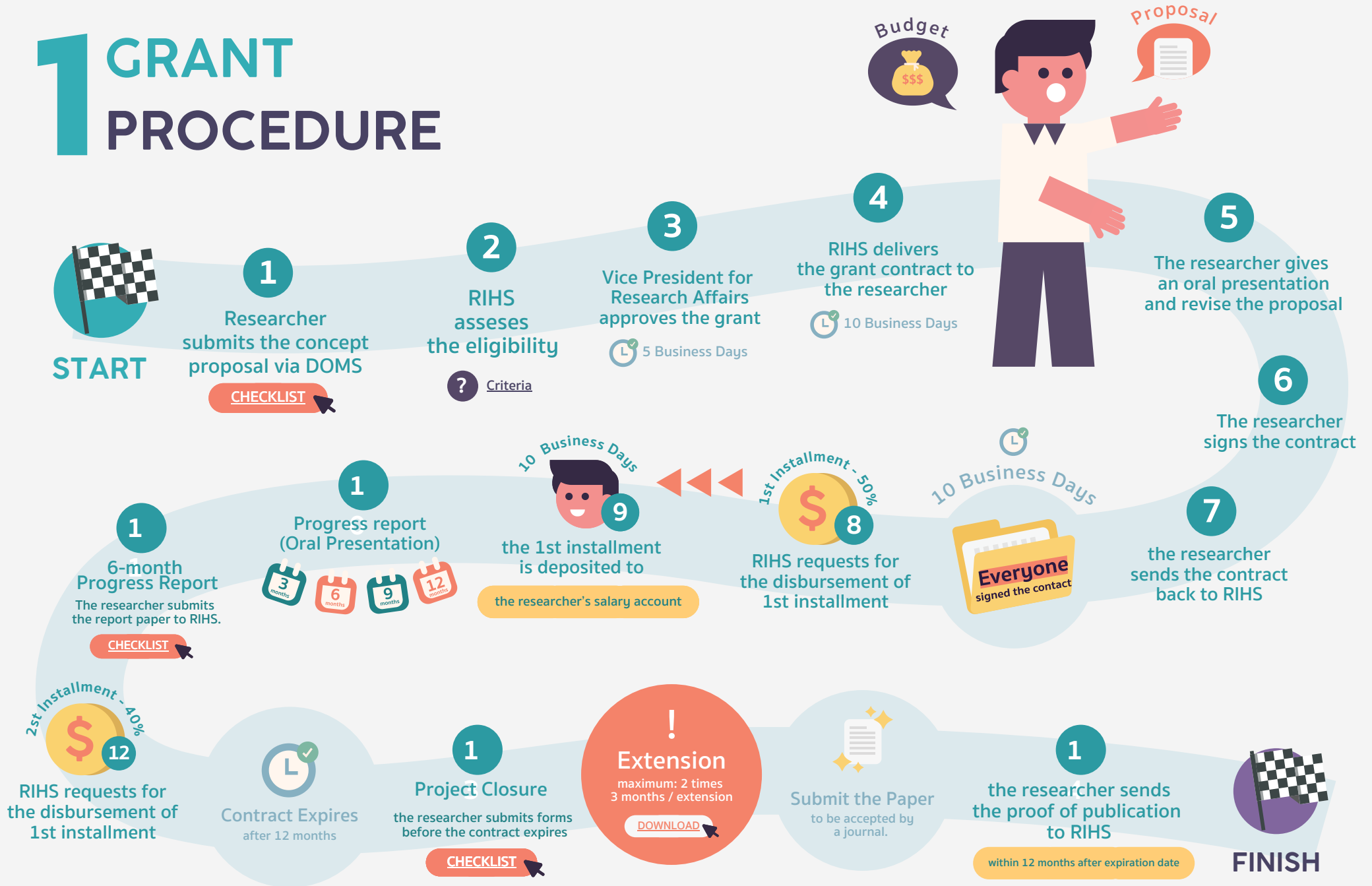
 [Grant Procedure](#)

 [Checklist of Supporting Documents](#)

 [FAQ](#)



1 GRANT PROCEDURE



** by forwarding an email from the editor accepting your paper
** by capturing the published article on the journal's website


CHECKLIST



SUPPORTING DOCUMENTS

used in Individual Research Grant procedures

APPLY FOR A GRANT

1	Concept Proposal	Download	submit via DOMS
2	Approval from RIHS' director on DOMS		
 Criteria	The eligibility criteria complies with the Announcement of Research Grant Policy, issued on 1 February 2019.	Download the announcement	

PROGRESS REPORT

1	6-month Progress Report	Download	submit via DOMS
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CHECKLIST



SUPPORTING DOCUMENTS

used in grant contract signing and disbursement procedures

PROJECT EXTENSION

1	Request Form for 1st Extension (3 months)	Download	Submit via DOMS
2	Financial Report	Download	
3	A brief report of project performance	Source: Researcher	
4	A draft version of manuscript (optional)		

CHECKLIST



SUPPORTING DOCUMENTS

used in grant contract signing and disbursement procedures


PROJECT CLOSURE		
1	Request Form for Project Closure	Download
2	Finalized Financial Report	Download
3	Approval Request Form for Manuscript Submission	Download
4	Proof of the Submitted Manuscript to the Journal	Download
5	A brief report of Project Performance (2-3 pages length)	Source: Researcher
6	Request Letter of Final Report Submission and Project Closure (after the article is published)	Download

Submit via DOMS


FREQUENTLY ASKED QUESTIONS (FAQ)

regarding external funding procedure


What are the grantee's eligibility criteria?

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- 1 The grantee is an unranked academic staff of Walailak University. OR
 - 2 The ranked academic staff whose project must be contributed by unranked staff.


How much is the grant funded to a research project?

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- 1 50,000 baht for a project consists of 1 investigator.
 - 2 100,000 baht for a project consists of 2 investigators.

Which expenses does the budget cover?

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- 1 30% of Operational Costs
 - 2 Remuneration for WU staff is excluded.
 - 3 Durable goods procurement cost is excluded.

Is the grant paid in installments?

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- Yes it is. the grant will be paid as follows.
- 1 1st Installment - 50% will be paid after the contract is executed.
 - 2 2nd installment - 40% will be paid after 6-month progress is reported (or a halfway through the grant period).
 - 3 3rd installment - 10% will be paid after the paper is published.